

UTILIZATION CERTIFICATE FOR COMPUTER CONSUMABLES

Certified that the item indicated in the Annexure drawn by Shri/Smt./Km. _____
_____ Employee Code No. _____ vide Store's
Requisition No. _____ dated _____ Item Code _____
Item Name _____ quantity _____
have actually been utilized for this division's related office work.

Signature _____
HOD's Name: _____
Designation: _____
Emp.Code: _____
Phone No. _____

UTILIZATION CERTIFICATE FOR COMPUTER CONSUMABLES

Certified that the following items indicated in the Annexure drawn by Shri/Smt./Km. _____ Designation: _____ Employee Code No.: _____ have actually been utilized for this division's related office work.

Sl. No.	Store's		Item Code	Item's Name	Quantity
	Req. No.	Date			
01					
02					
03					
04					
05					
06					
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11					
12					
13					
14					
15					
16					
17					
18					
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20					
21					
22					
23					
24					
25					

Signature: _____

HOD's Name: _____

Designation: _____

Emp.Code: _____

Phone No. _____