

TECHNICAL STORE
GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATION & INFORMATION TECHNOLOGY
NATIONAL INFORMATICS CENTRE
A-BLOCK, CGO COMPLEX, LODHI ROAD
NEW DELHI-110003

REQUISITION FOR – COMPUTER SYSTEMS

Name of Division

Ministry/Deptt./State/Distt.

Location with room no. where
system will be installed

Date of issue

Name of concerned officer and
Contact phone no.

Sl.No.	Name of the article	Qty.	Serial No.
1.	CPU		
2.	Colour Monitor		
3.	Key Board		
4.	Optical Mouse		
5.			

Signature of receiver

Name

Designation

Emp.Code

Signature of HOD

Name

Designation

Req. No.